



NEW JERSEY SMALL BUSINESS  
ENVIRONMENTAL ASSISTANCE PROGRAM

**Dry Cleaner Compliance Calendar**  
**2006**

# **WELCOME**

The New Jersey Small Business Environmental Assistance Program is excited to make this regulatory compliance document available for your use. A special thanks to the Florida Small Business Assistance Program for allowing us to reproduce the calendar for use with New Jersey's dry cleaning industry.

New Jersey's regulatory compliance program has three components. While each component shares the goal of increasing regulatory compliance and decreasing enforcement actions, their approaches vary to maximize the program's outreach to New Jersey's small business community.

Please feel free to contact us if you have any questions regarding this document or any regulatory compliance matters. The program's three components are as follows:

## **New Jersey Small Business Environmental Assistance Program**

In the Clean Air Act Amendments of 1990, Congress envisioned that each state must develop a plan for implementing a Small Business Stationary Source Technical and Environmental Compliance Assistance Program. The goal was to have these programs in place by November 1992, before small businesses begin to feel the direct effects or deadlines of the Act.

Each state program is expected to include three components: (1) appointment of a state small business ombudsman; (2) establishment of a comprehensive small business assistance program; and (3) appointment of a seven-member state compliance advisory panel. These programs are confidential.

## **Small Business Assistance Program (SBAP)**

**Mr. Ky Asral**  
**Small Business Assistance Program**  
**New Jersey Department of Environmental Protection**  
**401 East State Street, P.O. Box 423**  
**Trenton, NJ 08625-0423**  
**Phone (877) 753-1151 or (609) 292-3600**  
**Fax (609) 777-1330**  
**Email- [ky.asral@dep.state.nj.us](mailto:ky.asral@dep.state.nj.us)**

The SBAP is a technical and administrative support component within the NJDEP. The SBAP has access to air quality experts, technically proficient engineers, scientists and managers, and environmental specialists who will provide support and technical assistance needed by small businesses to comply with the Act's requirements. Other responsibilities include:

- Informing businesses of all requirements in the Act that apply to them, and the dates these requirements will apply;
- Helping small businesses deal with specific technical, administrative and compliance problems;
- Disseminating up-to-date information about the Act to the small business community, including easy to understand public information materials; and
- Referring small businesses to environmental auditors who can evaluate how effective a company's work practices, monitoring procedures, and record keeping are for complying with applicable clean air requirements.

## **Compliance Advisory Panel (CAP)**

**Contact the SBAP (877) 753-1151**

The CAP consists of seven members that determine the overall effectiveness of the SBAP. Four of these members are small business owners or representatives selected by the state legislature; the governor selects two other members to represent the “general public.” The seventh member represents the Commissioner of NJDEP.

The state compliance advisory panel reviews and renders advisory opinions on the effectiveness of the state SBAP, and makes periodic progress reports to EPA’s Small Business Ombudsman concerning compliance of the small business program with other pertinent federal regulations. The compliance advisory panel must also make certain that information affecting small business is written in a style that is clear and understandable.

## **Ombudsman’s Office (SBO)**

**Mr. Joseph Constance  
Office of Business Advocate  
New Jersey Commerce & Economic Growth Commission  
20 West State Street, P.O. Box 820  
Trenton, NJ 08625-0820  
Phone (800) 643-6090 or (609) 777-0885  
Fax (609) 777-4097  
Email- [joseph.constance @ commerce.state.nj.us](mailto:joseph.constance@commerce.state.nj.us)**

The Ombudsman acts as the small business community’s advocate in matters that affect it under the Act. The Ombudsman is located within the NJ Commerce and Economic Growth Commission. Other responsibilities of the Ombudsman could include:

- Review and provide comments and recommendations to EPA and state/local air pollution control authorities regarding the development and implement of regulations that impact small businesses;
- Help small businesses deal with specific technical and compliance issues and problems, including on-site visits
- Help disseminate information about upcoming air regulations, control requirements, and other pertinent matters to small businesses;
- Refer small businesses to the appropriate specialists in state government and elsewhere for help with particular needs (e.g. available control technologies and operating permit requirements); and
- Act as spokes person on environmental issues for small businesses before state agencies and the State Legislature.

# INSTRUCTIONS FOR USE

**GENERAL** - You may use this calendar to keep records required by DEP Rule for air program compliance. Keep these records at your facility for 5 years.

If using PERC : Please do table A, B, and Inspection Log

If using Hydro-Carbon : Please do table B, C, D, and inspection Log

## A: CONDENSER TEMP. LOG

Date	Temp	Is temp less than or equal to 45° F (7.2° C)?
7/5	42°F	Y N
7/12	41°F	Y N
7/19	50°F	Y N
		N
		N

If you checked "N" the machine must be repaired.

Record the date

Record the temperature

Check "Y" or "N" for "yes" or "no"

## B: SOLVENT PURCHASES RUNNING TOTAL

**JULY 2006**

TOTAL FROM LAST MONTH		55	▲
SUBTRACT SOLVENT PURCHASED JULY 2005		- 10	
SUBTOTAL		45	▼
Purchase Date	Purchase Amount	12 Month Running Total	
7/12	+ 15	60	▼
▲	+	▲	

Enter running total from last month.

Enter the amount of Solvent you bought during this same month last year, from last year's records or calendar.

This is your 12 month running total if you do not buy SOLVENT this month.

Record the date you bought SOLVENT this month, if any.

If you bought SOLVENT this month, record the amount and add it to the subtotal. This amount will also go on next year's calendar for this same month under SUBTRACT SOLVENT PURCHASED.

This is your 12 month running total if you bought SOLVENT this month. Record the bottom number in this column on next month's form in line **TOTAL FROM LAST MONTH**

## C: Number. of WASH LOADS RUNNING TOTAL

TOTAL FROM LAST MONTH	1200
SUBTRACT WASH LOAD COUNT FROM JULY 2005	-100
SUBTOTAL	1100
ADD WASH LOAD TOTAL FOR JULY 2006	+ 98
12 Month Running Total	1198

Enter running total from last month.

Enter and subtract the number of Wash Loads during this same month last year, from last year's records.

Add the Wash Loads count for the current month

This is your 12 month running total of the Wash Loads

## D: CALCULATION of RATIO: (for 35Lbs Machine)

$$\frac{(\text{Total Solvent Purchase :Gallon}) \times 8.5 (\text{Lbs/Gallon})}{(\text{Total No. of Wash Loads}) \times (\text{Machine Capacity:Lbs})}$$

$$= \frac{(60) \times 8.5}{(1198) \times (35)} = \underline{0.012}$$

**INSPECTIONS** - You must inspect the dry cleaning system each calendar week during operation for any perceptible leaks and record the results.

- Record the results of the inspections on the calendar. If leaks are found, **cease operation** upon occurrence of event.
- The owner or operator shall cease operation of dry cleaning equipment until all perceptible leaks of the dry cleaning system are repaired [N.J.A.C.7:27-8.13(d)(4)]
- Record Keeping by Manual Logging of the inspection results each calendar week during operation.
- All records must be readily accessible and available to the Department for the term of the permit. [N.J.A.C. 7:27-8.13(d)(3)]

#### INSPECTIONS

INSPECTED	LEAKING?					DATE PARTS ORDERED	DATE PARTS RECEIVED	DATE REPAIRED
Hoses	N	Y	N	Y	N	Y		
Door	N	Y	N	Y	N	Y		
Pump	N	Y	N	Y	N	Y		
Button Trap	N	Y	N	Y	N	Y		
Lint Door	N	Y	N	Y	N	Y		
Solvent Tank	N	Y	N	Y	N	Y		
Water Separator	N	Y	N	Y	N	Y		
Muck Cooker	N	Y	N	Y	N	Y		
Still	N	Y	N	Y	N	Y		
Exhaust Damper	N	Y	N	Y	N	Y		
Diverter Valve	N	Y	N	Y	N	Y		
Cartridge	N	Y	N	Y	N	Y		
All Other Filter Gaskets	N	Y	N	Y	N	Y		
Waste Containers	N	Y	N	Y	N	Y	LABELED Y N	DATED Y N

Good House Keeping Practices	Pollution Prevention Pays
<p>Good house keeping practices should be followed.</p> <ul style="list-style-type: none"> <li>➤ Store all solvent and waste materials in containers, which are not affected by perc and are not chemically reactive to perc. These must be kept closed and marked as HAZARDOUS WASTE</li> <li>➤ Close and secure machine doors except during loading and unloading.</li> <li>➤ Drain cartridge filters in their housings for at least a 24-hour period.</li> <li>➤ Maintain the solvent-to-carbon ratio and steam pressure for carbon beds in accordance with the manufacturer's specifications.</li> <li>➤ All containers holding perc wastes should be kept with the lid on. This includes any cartridge filters or condensate wastes.</li> <li>➤ All dry cleaning equipment should be operated and maintained according to the manufacturer's instructions found in the operation and maintenance manuals.</li> </ul>	<p>Follow these pollution prevention tips to run your operation more smoothly:</p> <ul style="list-style-type: none"> <li>➤ Regularly inspect equipment for leaks from gaskets, hose couplings, flanges, and pumps.</li> <li>➤ Recover solvents from filter cartridges by draining the filters (24 hours) and heating/stripping cartridges to vaporize and capture additional solvent.</li> <li>➤ Tightly seal bungs and lids on containers of raw materials and wastes to stop evaporation.</li> <li>➤ Size loads (neither under or over loading) to maximize solvent efficiency.</li> <li>➤ Regularly replace gaskets/seals on dryer dampers, deodorizers, and aeration valves.</li> <li>➤ Consider new dry cleaning technologies.</li> <li>➤ Replace faulty or worn gaskets on button trap and around cleaning machine door.</li> <li>➤ Check air vents for dripping, relief valves for closure, and repair holes in air and exhaust ducts.</li> <li>➤ Train your employees on proper equipment operation, maintenance, and record keeping procedures.</li> <li>➤ Recycle any waste solvent using pumps or funnels when transferring to storage containers.</li> <li>➤ After replacing filter gaskets and seals, check for tightness.</li> <li>➤ Clean lint screens regularly to avoid clogging fans and condensers.</li> </ul>

**A: CONDENSER TEMP LOG**

DATE	TEMP	Is the temp less than or equal to 45° F (7.2° C)
		Y N
		Y N
		Y N
		Y N
		Y N

**JANUARY 2006**
**B: SOLVENT PURCHASES RUNNING TOTAL**

TOTAL FROM LAST MONTH		
SUBTRACT SOLVENT PURCHASED JANUARY 2005		
SUBTOTAL		
PURCHASE DATE	PURCHASE AMOUNT	12 MONTH RUNING TOTAL
	+	
	+	

**C: No. OF WASH LOAD RUNNING TOTAL**

TOTAL FROM LAST MONTH	
SUBTRACT WASH LOAD COUNT FROM JANUARY 2005	-
SUBTOTAL	
ADD WASH LOAD TOTAL FOR JANUARY 2006	+
12 Month Running Total	

**D: Calculation Of Ratio:** Machine Capacity( lbs)

$$\frac{(\text{Solvent Total :Gallon}) \times 8.5 (\text{Lbs/Gallon})}{(\text{Total \# of Wash Load}) \times (\text{Machine Capacity:Lbs})}$$

$$= \frac{(\quad) \times 8.5}{(\quad) \times (\quad)} = \quad$$

**INSPECTIONS**

INSPECTED	LEAKING?					DATE PARTS ORDERED	DATE PARTS RECEIVED	DATE REPAIRED
	DATE							
Hoses	N Y	N Y	N Y	N Y	N Y			
Door	N Y	N Y	N Y	N Y	N Y			
Pump	N Y	N Y	N Y	N Y	N Y			
Button Trap	N Y	N Y	N Y	N Y	N Y			
Lint Door	N Y	N Y	N Y	N Y	N Y			
Solvent Tank)	N Y	N Y	N Y	N Y	N Y			
Water Separator	N Y	N Y	N Y	N Y	N Y			
Muck Cooker	N Y	N Y	N Y	N Y	N Y			
Still	N Y	N Y	N Y	N Y	N Y			
ExhaustDamper)	N Y	N Y	N Y	N Y	N Y			
Diverter Valve)	N Y	N Y	N Y	N Y	N Y			
Cartridge	N Y	N Y	N Y	N Y	N Y			
All Other Filter Gaskets	N Y	N Y	N Y	N Y	N Y			
Waste Containers	N Y	N Y	N Y	N Y	N Y	LABELED Y N	DATED Y N	





NEW JERSEY SMALL BUSINESS  
ENVIRONMENTAL ASSISTANCE PROGRAM

## Dry Cleaner Compliance Calendar

Air Permit Facility Identification Number: L \_ \_ \_ \_ \_

Name of Solvent Currently Using: \_\_\_\_\_

**JANUARY 2006**

S                      M                      T                      W                      T                      F                      S

<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b> <input type="checkbox"/> Temp logged <input type="checkbox"/> Inspect logged	<b>7</b>
<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b> <input type="checkbox"/> Temp logged <input type="checkbox"/> Inspect logged	<b>14</b>
<b>15</b>	<b>16</b>	<b>17</b>	<b>18</b>	<b>19</b>	<b>20</b> <input type="checkbox"/> Temp logged <input type="checkbox"/> Inspect logged	<b>21</b>
<b>22</b>	<b>23</b>	<b>24</b>	<b>25</b>	<b>26</b>	<b>27</b> <input type="checkbox"/> Temp logged <input type="checkbox"/> Inspect logged	<b>28</b>
<b>29</b>	<b>30</b>	<b>31</b>				

### **REMINDER**

Every Dry Cleaning Machine needs an Air Permit. (PERC, Hydro-Carbon, CO2, Rynex, etc) Only Wet Cleaning Machines don't need an Air Permit.

PERC 4<sup>th</sup> Gen. and or better machine can apply for a General Permit (GP-012). Hydro-Carbon & CO2 Machines can apply for a General Permit (GP-013).

PERC 3<sup>rd</sup> Gen. Machines, Green Earth, Rynex, or Multiple PERC Machines must apply for a Pre-Construction Permit. (PCP)

Air Permits are for 5 years. After initial 5 years, the owner needs to re-new the permit by paying the invoice from NJDEP.

When there is a transfer of ownership, the new owner must fill out a Non-Technical Amendment Application Form mail to NJDEP for transfer of ownership within 120 days of transaction, otherwise the existing permit will be terminated and the new owner must apply for a new air permit.

**C: No. OF WASH LOAD RUNNING TOTAL**

TOTAL FROM LAST MONTH	
SUBTRACT WASH LOAD COUNT FROM FEBRUARY 2005	-
SUBTOTAL	
ADD WASH LOAD TOTAL FOR FEBRUARY 2006	+
12 Month Running Total	

**D: Calculation Of Ratio: Machine Capacity( lbs)**

(Solvent Total :Gallon) X 8.5 (Lbs/Gallon)  
 (Total # of Wash Load) X (Machine Capacity:Lbs)

$$= \frac{(\quad) \times 8.5}{(\quad) \times (\quad)} = \quad$$

**FEBRYARY 2006**
**A: CONDENSER TEMP LOG**

DATE	TEMP	Is the temp less than or equal to 45° F (7.2° C)
		Y N
		Y N
		Y N
		Y N
		Y N

**B. SOLVENT PURCHASES RUNNING TOTAL**

TOTAL FROM LAST MONTH		
SUBTRACT SOLVENT PURCHASED FEBRYARY 2005		-
SUBTOTAL		
PURCHASE DATE	PURCHASE AMOUNT	12 MONTH RUNING TOTAL
	+	
	+	

**INSPECTIONS**

INSPECTED	LEAKING?					DATE PARTS ORDERED	DATE PARTS RECEIVED	DATE REPAIRED
Hoses	N Y	N Y	N Y	N Y	N Y			
Door	N Y	N Y	N Y	N Y	N Y			
Pump	N Y	N Y	N Y	N Y	N Y			
Button Trap	N Y	N Y	N Y	N Y	N Y			
Lint Door	N Y	N Y	N Y	N Y	N Y			
Solvent Tank	N Y	N Y	N Y	N Y	N Y			
Water Separator	N Y	N Y	N Y	N Y	N Y			
Muck Cooker	N Y	N Y	N Y	N Y	N Y			
Still	N Y	N Y	N Y	N Y	N Y			
ExhaustDamper	N Y	N Y	N Y	N Y	N Y			
Diverter Valve	N Y	N Y	N Y	N Y	N Y			
Cartridge	N Y	N Y	N Y	N Y	N Y			
All Other Filter Gaskets	N Y	N Y	N Y	N Y	N Y			
Waste Containers	N Y	N Y	N Y	N Y	N Y	LABELED Y N	DATED Y N	



NEW JERSEY SMALL BUSINESS  
ENVIRONMENTAL ASSISTANCE PROGRAM

## Dry Cleaner Compliance Calendar

Air Permit Facility Identification Number: L \_\_\_\_\_

Name of Solvent Currently Using: \_\_\_\_\_

**FEBRUARY 2006**

S M T W T F S

			1	2	3 <input type="checkbox"/> Temp logged <input type="checkbox"/> Inspect logged	4
5	6	7	8	9	10 <input type="checkbox"/> Temp logged <input type="checkbox"/> Inspect logged	11
12	13	14	15	16	17 <input type="checkbox"/> Temp logged <input type="checkbox"/> Inspect logged	18
19	20	21	22	23	24 <input type="checkbox"/> Temp logged <input type="checkbox"/> Inspect logged	25
26	27	28				

### **REMINDER**

For submitting Community Right to Know Survey or processing Air Permit Certificate renewals, go to <http://njdeponline.com/>

Community Right to Know Survey must be completed and submitted to the NJDEP, County, Municipality, Fire Dept., and Police Dept. by **March 1<sup>st</sup>**.

For PERC Users who have more than 500Lbs(36.76gallon) in the facility on any given day, fill out the CRTK Annually. (include perc quantities in the machine, waste containers, and virgin PERC storage)

Keep a Community Right to Know Survey copy for 5 years

(See an example of a completed CRTK Survey on the last 2 pages of the calendar)

# MARCH 2006

## A: CONDENSER TEMP LOG

DATE	TEMP	Is the temp less than or equal to 45° F (7.2° C)
		Y N
		Y N
		Y N
		Y N
		Y N

## B. SOLVENT PURCHASES RUNNING TOTAL

TOTAL FROM LAST MONTH		
SUBTRACT SOLVENT PURCHASED MARCH 2005		
SUBTOTAL		
PURCHASE DATE	PURCHASE AMOUNT	12 MONTH RUNING TOTAL
	+	
	+	

## C: No. OF WASH LOAD RUNNING TOTAL

TOTAL FROM LAST MONTH	
SUBTRACT WASH LOAD COUNT FROM MARCH 2005	-
SUBTOTAL	
ADD WASH LOAD TOTAL FOR MARCH 2006	+
12 Month Running Total	

## D: Calculation Of Ratio: Machine Capacity( lbs)

$$\frac{(\text{Solvent Total :Gallon}) \times 8.5 (\text{Lbs/Gallon})}{(\text{Total \# of Wash Load}) \times (\text{Machine Capacity:Lbs})}$$

$$= \frac{(\quad) \times 8.5}{(\quad) \times (\quad)} = \quad$$

## INSPECTIONS

INSPECTED	LEAKING?					DATE PARTS ORDERED	DATE PARTS RECEIVED	DATE REPAIRED
	DATE							
Hoses	N Y	N Y	N Y	N Y	N Y			
Door	N Y	N Y	N Y	N Y	N Y			
Pump	N Y	N Y	N Y	N Y	N Y			
Button Trap	N Y	N Y	N Y	N Y	N Y			
Lint Door	N Y	N Y	N Y	N Y	N Y			
Solvent Tank)	N Y	N Y	N Y	N Y	N Y			
Water Separator	N Y	N Y	N Y	N Y	N Y			
Muck Cooker	N Y	N Y	N Y	N Y	N Y			
Still	N Y	N Y	N Y	N Y	N Y			
ExhaustDamper)	N Y	N Y	N Y	N Y	N Y			
Diverter Valve)	N Y	N Y	N Y	N Y	N Y			
Cartridge	N Y	N Y	N Y	N Y	N Y			
All Other Filter Gaskets	N Y	N Y	N Y	N Y	N Y			
Waste Containers	N Y	N Y	N Y	N Y	N Y	LABELED Y N	DATED Y N	



NEW JERSEY SMALL BUSINESS  
ENVIRONMENTAL ASSISTANCE PROGRAM

## Dry Cleaner Compliance Calendar

Air Permit Facility Identification Number: L \_\_\_\_\_

Name of Solvent Currently Using: \_\_\_\_\_

**MARCH 2006**

S M T W T F S

			<b>1</b>	<b>2</b>	<b>3</b> <input type="checkbox"/> Temp logged <input type="checkbox"/> Inspect logged	<b>4</b>
<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b> <input type="checkbox"/> Temp logged <input type="checkbox"/> Inspect logged	<b>11</b>
<b>12</b>	<b>13</b>	<b>14</b>	<b>15</b>	<b>16</b>	<b>17</b> <input type="checkbox"/> Temp logged <input type="checkbox"/> Inspect logged	<b>18</b>
<b>19</b>	<b>20</b>	<b>21</b>	<b>22</b>	<b>23</b>	<b>24</b> <input type="checkbox"/> Temp logged <input type="checkbox"/> Inspect logged	<b>25</b>
<b>26</b>	<b>27</b>	<b>28</b>	<b>29</b>	<b>30</b>	<b>31</b> <input type="checkbox"/> Temp logged <input type="checkbox"/> Inspect logged	

### REMINDER

Keep SOLVENT Purchase receipts for 5 years.

Solvent purchases must be logged every month. If no solvent was purchased, enter 0 gallons purchased for the month.

Unless a higher solvent consumption limit is authorized by a PCP air permit, the PERC consumption limit for 3<sup>rd</sup> Gen. machines is 90 gals, 4<sup>th</sup> Gen. or higher machines is 150 gals, & solvent consumption limit for Hydro Carbon machines with GP-013 is limited to 1,000 gals. Solvent consumption limits are per facility not per machine.

**APRIL 2006**

**A: CONDENSER TEMP LOG**

DATE	TEMP	Is the temp less than or equal to 45° F (7.2° C)
		Y N
		Y N
		Y N
		Y N
		Y N

**B. SOLVENT PURCHASES RUNNING TOTAL**

TOTAL FROM LAST MONTH		
SUBTRACT SOLVENT PURCHASED APRIL 2005		-
SUBTOTAL		
PURCHASE DATE	PURCHASE AMOUNT	12 MONTH RUNING TOTAL
	+	
	+	

**C: No. OF WASH LOAD RUNNING TOTAL**

TOTAL FROM LAST MONTH	
SUBTRACT WASH LOAD COUNT FROM APRIL 2005	-
SUBTOTAL	
ADD WASH LOAD TOTAL FOR APRIL 2006	+
12 Month Running Total	

**D: Calculation Of Ratio: Machine Capacity(        lbs)**

$$\frac{(\text{Solvent Total :Gallon}) \times 8.5 (\text{Lbs/Gallon})}{(\text{Total \# of Wash Load}) \times (\text{Machine Capacity:Lbs})}$$

$$= \frac{(\quad) \times 8.5}{(\quad) \times (\quad)} = \quad$$

**INSPECTIONS**

INSPECTED	LEAKING?					DATE PARTS ORDERED	DATE PARTS RECEIVED	DATE REPAIRED
Hoses	N Y	N Y	N Y	N Y	N Y			
Door	N Y	N Y	N Y	N Y	N Y			
Pump	N Y	N Y	N Y	N Y	N Y			
Button Trap	N Y	N Y	N Y	N Y	N Y			
Lint Door	N Y	N Y	N Y	N Y	N Y			
Solvent Tank)	N Y	N Y	N Y	N Y	N Y			
Water Separator	N Y	N Y	N Y	N Y	N Y			
Muck Cooker	N Y	N Y	N Y	N Y	N Y			
Still	N Y	N Y	N Y	N Y	N Y			
ExhaustDamper)	N Y	N Y	N Y	N Y	N Y			
Diverter Valve)	N Y	N Y	N Y	N Y	N Y			
Cartridge	N Y	N Y	N Y	N Y	N Y			
All Other Filter Gaskets	N Y	N Y	N Y	N Y	N Y			
Waste Containers	N Y	N Y	N Y	N Y	N Y	LABELED Y N	DATED Y N	



NEW JERSEY SMALL BUSINESS  
ENVIRONMENTAL ASSISTANCE PROGRAM

## Dry Cleaner Compliance Calendar

Air Permit Facility Identification Number: L \_\_\_\_\_

Name of Solvent Currently Using: \_\_\_\_\_

**APRIL 2006**

S

M

T

W

T

F

S

						1
2	3	4	5	6	7 <input type="checkbox"/> Temp logged <input type="checkbox"/> Inspect logged	8
9	10	11	12	13	14 <input type="checkbox"/> Temp logged <input type="checkbox"/> Inspect logged	15
16	17	18	19	20	21 <input type="checkbox"/> Temp logged <input type="checkbox"/> Inspect logged	22
23/30	24	25	26	27	28 <input type="checkbox"/> Temp logged <input type="checkbox"/> Inspect logged	29

### **REMINDER**

Store all solvent and waste materials in containers, which are not affected by the solvent and are not chemically reactive to the solvent.

Close and secure the containers with the waste and labeled as HAZARDOUS WASTE.

On the label, the owner must write the Accumulation Starting Date.

Keep the Hazardous Waste removal receipts for 3 years

# MAY 2006

## A: CONDENSER TEMP LOG

DATE	TEMP	Is the temp less than or equal to 45° F (7.2° C)
		Y N
		Y N
		Y N
		Y N
		Y N

## B: SOLVENT PURCHASES RUNNING TOTAL

TOTAL FROM LAST MONTH		
SUBTRACT SOLVENT PURCHASED MAY 2005		
SUBTOTAL		
PURCHASE DATE	PURCHASE AMOUNT	12 MONTH RUNING TOTAL
	+	
	+	

## C: No. OF WASH LOAD RUNNING TOTAL

TOTAL FROM LAST MONTH	
SUBTRACT WASH LOAD COUNT FROM MAY2005	-
SUBTOTAL	
ADD WASH LOAD TOTAL FOR MAY 2006	+
12 Month Running Total	

## D: Calculation Of Ratio: Machine Capacity( lbs)

$$\frac{(\text{Solvent Total :Gallon}) \times 8.5 (\text{Lbs/Gallon})}{(\text{Total \# of Wash Load}) \times (\text{Machine Capacity:Lbs})}$$

$$= \frac{(\quad) \times 8.5}{(\quad) \times (\quad)} = \quad$$

## INSPECTIONS

INSPECTED	LEAKING?					DATE PARTS ORDERED	DATE PARTS RECEIVED	DATE REPAIRED
Hoses	N Y	N Y	N Y	N Y	N Y			
Door	N Y	N Y	N Y	N Y	N Y			
Pump	N Y	N Y	N Y	N Y	N Y			
Button Trap	N Y	N Y	N Y	N Y	N Y			
Lint Door	N Y	N Y	N Y	N Y	N Y			
Solvent Tank)	N Y	N Y	N Y	N Y	N Y			
Water Separator	N Y	N Y	N Y	N Y	N Y			
Muck Cooker	N Y	N Y	N Y	N Y	N Y			
Still	N Y	N Y	N Y	N Y	N Y			
ExhaustDamper)	N Y	N Y	N Y	N Y	N Y			
Diverter Valve)	N Y	N Y	N Y	N Y	N Y			
Cartridge	N Y	N Y	N Y	N Y	N Y			
All Other Filter Gaskets	N Y	N Y	N Y	N Y	N Y			
Waste Containers	N Y	N Y	N Y	N Y	N Y	LABELED Y N	DATED Y N	





NEW JERSEY SMALL BUSINESS  
ENVIRONMENTAL ASSISTANCE PROGRAM

## Dry Cleaner Compliance Calendar

Air Permit Facility Identification Number: L \_\_\_\_\_

Name of Solvent Currently Using: \_\_\_\_\_

**MAY 2006**

S                      M                      T                      W                      T                      F                      S

	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b> <input type="checkbox"/> Temp logged <input type="checkbox"/> Inspect logged	<b>6</b>
<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b> <input type="checkbox"/> Temp logged <input type="checkbox"/> Inspect logged	<b>13</b>
<b>14</b>	<b>15</b>	<b>16</b>	<b>17</b>	<b>18</b>	<b>19</b> <input type="checkbox"/> Temp logged <input type="checkbox"/> Inspect logged	<b>20</b>
<b>21</b>	<b>22</b>	<b>23</b>	<b>24</b>	<b>25</b>	<b>26</b> <input type="checkbox"/> Temp logged <input type="checkbox"/> Inspect logged	<b>27</b>
<b>28</b>	<b>29</b>	<b>30</b>	<b>31</b>			

### **REMINDER**

Record the results of the inspections on the calendar. If leaks are found, **cease operation**: Upon occurrence of event.

The owner or operator shall cease operation of dry cleaning equipment until all perceptible leaks of the dry cleaning system are repaired [N.J.A.C. 7:27-8.13(d)(4)]

Record Keeping by Manual Logging of the inspection results each calendar week during operation.

All records must be readily accessible and available to the Department for the term of the permit. [N.J.A.C. 7:27-8.13(d)(3)]

# **JUNE 2006**

## **A: CONDENSER TEMP LOG**

DATE	TEMP	Is the temp less than or equal to 45° F (7.2° C)
		Y N
		Y N
		Y N
		Y N
		Y N

## **B: SOLVENT PURCHASES RUNNING TOTAL**

TOTAL FROM LAST MONTH		
SUBTRACT SOLVENT PURCHASED JUNE 2005		
SUBTOTAL		
PURCHASE DATE	PURCHASE AMOUNT	12 MONTH RUNING TOTAL
	+	
	+	

## **C: No. OF WASH LOAD RUNNING TOTAL**

TOTAL FROM LAST MONTH	
SUBTRACT WASH LOAD COUNT FROM JUNE 2005	-
SUBTOTAL	
ADD WASH LOAD TOTAL FOR JUNE 2006	+
12 Month Running Total	

## **D: Calculation Of Ratio: Machine Capacity(        lbs)**

$$\frac{(\text{Solvent Total :Gallon}) \times 8.5 (\text{Lbs/Gallon})}{(\text{Total \# of Wash Load}) \times (\text{Machine Capacity:Lbs})}$$

$$= \frac{(\quad) \times 8.5}{(\quad) \times (\quad)} = \quad$$

## **INSPECTIONS**

INSPECTED	LEAKING?					DATE PARTS ORDERED	DATE PARTS RECEIVED	DATE REPAIRED
	DATE							
Hoses	N Y	N Y	N Y	N Y	N Y			
Door	N Y	N Y	N Y	N Y	N Y			
Pump	N Y	N Y	N Y	N Y	N Y			
Button Trap	N Y	N Y	N Y	N Y	N Y			
Lint Door	N Y	N Y	N Y	N Y	N Y			
Solvent Tank)	N Y	N Y	N Y	N Y	N Y			
Water Separator	N Y	N Y	N Y	N Y	N Y			
Muck Cooker	N Y	N Y	N Y	N Y	N Y			
Still	N Y	N Y	N Y	N Y	N Y			
ExhaustDamper)	N Y	N Y	N Y	N Y	N Y			
Diverter Valve)	N Y	N Y	N Y	N Y	N Y			
Cartridge	N Y	N Y	N Y	N Y	N Y			
All Other Filter Gaskets	N Y	N Y	N Y	N Y	N Y			
Waste Containers	N Y	N Y	N Y	N Y	N Y	LABELED Y N	DATED Y N	



NEW JERSEY SMALL BUSINESS  
ENVIRONMENTAL ASSISTANCE PROGRAM

## Dry Cleaner Compliance Calendar

Air Permit Facility Identification Number: L \_ \_ \_ \_ \_

Name of Solvent Currently Using: \_\_\_\_\_

**JUNE 2006**

S                      M                      T                      W                      T                      F                      S

				<b>1</b>	<b>2</b> <input type="checkbox"/> Temp logged <input type="checkbox"/> Inspect logged	<b>3</b>
<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b> <input type="checkbox"/> Temp logged <input type="checkbox"/> Inspect logged	<b>10</b>
<b>11</b>	<b>12</b>	<b>13</b>	<b>14</b>	<b>15</b>	<b>16</b> <input type="checkbox"/> Temp logged <input type="checkbox"/> Inspect logged	<b>17</b>
<b>18</b>	<b>19</b>	<b>20</b>	<b>21</b>	<b>22</b>	<b>23</b> <input type="checkbox"/> Temp logged <input type="checkbox"/> Inspect logged	<b>24</b>
<b>25</b>	<b>26</b>	<b>27</b>	<b>28</b>	<b>29</b>	<b>30</b> <input type="checkbox"/> Temp logged <input type="checkbox"/> Inspect logged	

### REMINDER

Obtain a Boiler Certificate and Boiler Operating License through the Department of Labor.

Boiler Operating License is needed for a boiler over 6HP in the Dry Cleaning Facility.

Current boiler certificate and the license for the boiler operator must be posted or available when an inspection occurs.

A license holder must be in the building at all times when the boiler is in operation.

The boiler Operating License has to be renewed accordance of the expiration date on the license ID Card.

Boilers over 1 million BTU/Hr heat input rate requires an air permit from the NJDEP.

# JULY 2006

## A: CONDENSER TEMP LOG

DATE	TEMP	Is the temp less than or equal to 45° F (7.2° C)
		Y N
		Y N
		Y N
		Y N
		Y N

## B: SOLVENT PURCHASES RUNNING TOTAL

TOTAL FROM LAST MONTH		
SUBTRACT SOLVENT PURCHASED JULY 2005		
SUBTOTAL		
PURCHASE DATE	PURCHASE AMOUNT	12 MONTH RUNING TOTAL
	+	
	+	

## C: No. OF WASH LOAD RUNNING TOTAL

TOTAL FROM LAST MONTH	
SUBTRACT WASH LOAD COUNT FROM JULY 2005	-
SUBTOTAL	
ADD WASH LOAD TOTAL FOR JULY 2006	+
12 Month Running Total	

## D: Calculation Of Ratio: Machine Capacity( lbs)

$$\frac{(\text{Solvent Total :Gallon}) \times 8.5 (\text{Lbs/Gallon})}{(\text{Total \# of Wash Load}) \times (\text{Machine Capacity:Lbs})}$$

$$= \frac{(\quad) \times 8.5}{(\quad) \times (\quad)} = \quad$$

## INSPECTIONS

INSPECTED	LEAKING?					DATE PARTS ORDERED	DATE PARTS RECEIVED	DATE REPAIRED
	DATE							
Hoses	N Y	N Y	N Y	N Y	N Y			
Door	N Y	N Y	N Y	N Y	N Y			
Pump	N Y	N Y	N Y	N Y	N Y			
Button Trap	N Y	N Y	N Y	N Y	N Y			
Lint Door	N Y	N Y	N Y	N Y	N Y			
Solvent Tank)	N Y	N Y	N Y	N Y	N Y			
Water Separator	N Y	N Y	N Y	N Y	N Y			
Muck Cooker	N Y	N Y	N Y	N Y	N Y			
Still	N Y	N Y	N Y	N Y	N Y			
ExhaustDamper)	N Y	N Y	N Y	N Y	N Y			
Diverter Valve)	N Y	N Y	N Y	N Y	N Y			
Cartridge	N Y	N Y	N Y	N Y	N Y			
All Other Filter Gaskets	N Y	N Y	N Y	N Y	N Y			
Waste Containers	N Y	N Y	N Y	N Y	N Y	LABELED Y N	DATED Y N	



NEW JERSEY SMALL BUSINESS  
ENVIRONMENTAL ASSISTANCE PROGRAM

## Dry Cleaner Compliance Calendar

Air Permit Facility Identification Number: L \_ \_ \_ \_ \_

Name of Solvent Currently Using: \_\_\_\_\_

**JULY 2006**

S                      M                      T                      W                      T                      F                      S

						<b>1</b>
<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b> <input type="checkbox"/> Temp logged <input type="checkbox"/> Inspect logged	<b>8</b>
<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b>	<b>14</b> <input type="checkbox"/> Temp logged <input type="checkbox"/> Inspect logged	<b>15</b>
<b>16</b>	<b>17</b>	<b>18</b>	<b>19</b>	<b>20</b>	<b>21</b> <input type="checkbox"/> Temp logged <input type="checkbox"/> Inspect logged	<b>22</b>
<b>23/30</b>	<b>24/31</b>	<b>25</b>	<b>26</b>	<b>27</b>	<b>28</b> <input type="checkbox"/> Temp logged <input type="checkbox"/> Inspect logged	<b>29</b>

### **REMINDER**

Every Dry Cleaning Machine needs an Air Permit. (PERC, Hydro-Carbon, CO2, Rynex, etc) Only Wet Cleaning Machines don't need an Air Permit.

PERC 4<sup>th</sup> Gen. and or better machine can apply for a General Permit (GP-012). Hydro-Carbon & CO2 Machines can apply for a General Permit (GP-013).

PERC 3<sup>rd</sup> Gen. Machines, Green Earth, Rynex, or Multiple PERC Machines must apply for a Pre-Construction Permit. (PCP)

Air Permits are for 5 years. After initial 5 years, the owner needs to re-new the permit by paying the invoice from NJDEP.

When there is a transfer of ownership, the new owner must fill out a Non-Technical Amendment Application Form mail to NJDEP for transfer of ownership within 120 days of transaction, otherwise the existing permit will be terminated and the new owner must apply for a new air permit.

# AUGUST 2006

## A: CONDENSER TEMP LOG

DATE	TEMP	Is the temp less than or equal to 45° F (7.2° C)
		Y N
		Y N
		Y N
		Y N
		Y N

## B: SOLVENT PURCHASES RUNNING TOTAL

TOTAL FROM LAST MONTH		
SUBTRACT SOLVENT PURCHASED AUGUST 2005		
SUBTOTAL		
PURCHASE DATE	PURCHASE AMOUNT	12 MONTH RUNING TOTAL
	+	
	+	

## C: No. OF WASH LOAD RUNNING TOTAL

TOTAL FROM LAST MONTH	
SUBTRACT WASH LOAD COUNT FROM AUGUST 2005	-
SUBTOTAL	
ADD WASH LOAD TOTAL FOR AUGUST 2006	+
12 Month Running Total	

## D: Calculation Of Ratio: Machine Capacity( lbs)

$$\frac{(\text{Solvent Total :Gallon}) \times 8.5 (\text{Lbs/Gallon})}{(\text{Total \# of Wash Load}) \times \text{Machine Capacity:Lbs}}$$

$$= \frac{(\quad) \times 8.5}{(\quad) \times (\quad)} = \quad$$

## INSPECTIONS

INSPECTED	LEAKING?					DATE PARTS ORDERED	DATE PARTS RECEIVED	DATE REPAIRED
Hoses	N Y	N Y	N Y	N Y	N Y			
Door	N Y	N Y	N Y	N Y	N Y			
Pump	N Y	N Y	N Y	N Y	N Y			
Button Trap	N Y	N Y	N Y	N Y	N Y			
Lint Door	N Y	N Y	N Y	N Y	N Y			
Solvent Tank)	N Y	N Y	N Y	N Y	N Y			
Water Separator	N Y	N Y	N Y	N Y	N Y			
Muck Cooker	N Y	N Y	N Y	N Y	N Y			
Still	N Y	N Y	N Y	N Y	N Y			
ExhaustDamper)	N Y	N Y	N Y	N Y	N Y			
Diverter Valve)	N Y	N Y	N Y	N Y	N Y			
Cartridge	N Y	N Y	N Y	N Y	N Y			
All Other Filter Gaskets	N Y	N Y	N Y	N Y	N Y			
Waste Containers	N Y	N Y	N Y	N Y	N Y	LABELED Y N	DATED Y N	



NEW JERSEY SMALL BUSINESS  
ENVIRONMENTAL ASSISTANCE PROGRAM

## Dry Cleaner Compliance Calendar

Air Permit Facility Identification Number: L \_ \_ \_ \_ \_

Name of Solvent Currently Using: \_\_\_\_\_

**AUGUST 2006**

S                      M                      T                      W                      T                      F                      S

		<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b> <input type="checkbox"/> Temp logged <input type="checkbox"/> Inspect logged	<b>5</b>
<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b> <input type="checkbox"/> Temp logged <input type="checkbox"/> Inspect logged	<b>12</b>
<b>13</b>	<b>14</b>	<b>15</b>	<b>16</b>	<b>17</b>	<b>18</b> <input type="checkbox"/> Temp logged <input type="checkbox"/> Inspect logged	<b>19</b>
<b>20</b>	<b>21</b>	<b>22</b>	<b>23</b>	<b>24</b>	<b>25</b> <input type="checkbox"/> Temp logged <input type="checkbox"/> Inspect logged	<b>26</b>
<b>27</b>	<b>28</b>	<b>29</b>	<b>30</b>	<b>31</b>		

### **REMINDER**

For submitting Community Right to Know Survey or processing Air Permit Certificate renewals, go to <http://njdeponline.com/>

Community Right to Know Survey must be completed and submitted to the NJDEP, County, Municipality, Fire Dept., and Police Dept. by **March 1<sup>st</sup>**.

For PERC Users who have more than 500Lbs(36.76gallon) in the facility on any given day, fill out the CRTK Annually. (include perc quantities in the machine, waste containers, and virgin PERC storage)

Keep a Community Right to Know Survey copy for 5 years

(See an example of a completed CRTK Survey on the last 2 pages of the calendar)

# SEPTEMBER 2006

## A: CONDENSER TEMP LOG

DATE	TEMP	Is the temp less than or equal to 45° F (7.2° C)
		Y N
		Y N
		Y N
		Y N
		Y N

## B: SOLVENT PURCHASES RUNNING TOTAL

TOTAL FROM LAST MONTH			
SUBTRACT SOLVENT PURCHASED SEPTEMBER 2005			-
SUBTOTAL			
PURCHASE DATE	PURCHASE AMOUNT	12 MONTH RUNING TOTAL	
	+		
	+		

## C: No. OF WASH LOAD RUNNING TOTAL

TOTAL FROM LAST MONTH	
SUBTRACT WASH LOAD COUNT FROM SEPTEMBER 2005	-
SUBTOTAL	
ADD WASH LOAD TOTAL FOR SEPTEMBER 2006	+
12 Month Running Total	

## D: Calculation Of Ratio: Machine Capacity( lbs)

$$\frac{(\text{Solvent Total :Gallon}) \times 8.5 (\text{Lbs/Gallon})}{(\text{Total \# of Wash Load}) \times \text{Machine Capacity:Lbs}}$$

$$= \frac{(\quad) \times 8.5}{(\quad) \times (\quad)} = \quad$$

## INSPECTIONS

INSPECTED	LEAKING?					DATE PARTS ORDERED	DATE PARTS RECEIVED	DATE REPAIRED
	DATE							
Hoses	N Y	N Y	N Y	N Y	N Y			
Door	N Y	N Y	N Y	N Y	N Y			
Pump	N Y	N Y	N Y	N Y	N Y			
Button Trap	N Y	N Y	N Y	N Y	N Y			
Lint Door	N Y	N Y	N Y	N Y	N Y			
Solvent Tank)	N Y	N Y	N Y	N Y	N Y			
Water Separator	N Y	N Y	N Y	N Y	N Y			
Muck Cooker	N Y	N Y	N Y	N Y	N Y			
Still	N Y	N Y	N Y	N Y	N Y			
ExhaustDamper)	N Y	N Y	N Y	N Y	N Y			
Diverter Valve)	N Y	N Y	N Y	N Y	N Y			
Cartridge	N Y	N Y	N Y	N Y	N Y			
All Other Filter Gaskets	N Y	N Y	N Y	N Y	N Y			
Waste Containers	N Y	N Y	N Y	N Y	N Y	LABELED Y N	DATED Y N	





NEW JERSEY SMALL BUSINESS  
ENVIRONMENTAL ASSISTANCE PROGRAM

## Dry Cleaner Compliance Calendar

Air Permit Facility Identification Number: L \_ \_ \_ \_ \_

Name of Solvent Currently Using: \_\_\_\_\_

**SEPTEMBER 2006**

S                      M                      T                      W                      T                      F                      S

					<b>1</b> <input type="checkbox"/> Temp logged <input type="checkbox"/> Inspect logged	<b>2</b>
<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b> <input type="checkbox"/> Temp logged <input type="checkbox"/> Inspect logged	<b>9</b>
<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b>	<b>14</b>	<b>15</b> <input type="checkbox"/> Temp logged <input type="checkbox"/> Inspect logged	<b>16</b>
<b>17</b>	<b>18</b>	<b>19</b>	<b>20</b>	<b>21</b>	<b>22</b> <input type="checkbox"/> Temp logged <input type="checkbox"/> Inspect logged	<b>23</b>
<b>24</b>	<b>25</b>	<b>26</b>	<b>27</b>	<b>28</b>	<b>29</b> <input type="checkbox"/> Temp logged <input type="checkbox"/> Inspect logged	<b>30</b>

### **REMINDER**

Keep SOLVENT Purchase receipts for 5 years.

Solvent purchases must be logged every month. If no solvent was purchased, enter 0 gallons purchased for the month.

Unless a higher solvent consumption limit is authorized by a PCP air permit, the PERC consumption limit for 3<sup>rd</sup> Gen. machines is 90 gals, 4<sup>th</sup> Gen. or higher machines is 150 gals, & solvent consumption limit for Hydro Carbon machines with GP-013 is limited to 1,000 gals. Solvent consumption limits are per facility not per machine.

# OCTOBER 2006

## A: CONDENSER TEMP LOG

DATE	TEMP	Is the temp less than or equal to 45° F (7.2° C)
		Y N
		Y N
		Y N
		Y N
		Y N

## B: SOLVENT PURCHASES RUNNING TOTAL

TOTAL FROM LAST MONTH		
SUBTRACT SOLVENT PURCHASED OCTOBER 2005		
SUBTOTAL		
PURCHASE DATE	PURCHASE AMOUNT	12 MONTH RUNING TOTAL
	+	
	+	

## C: No. OF WASH LOAD RUNNING TOTAL

TOTAL FROM LAST MONTH	
SUBTRACT WASH LOAD COUNT FROM OCTOBER 2005	-
SUBTOTAL	
ADD WASH LOAD TOTAL FOR OCTOBER 2006	+
12 Month Running Total	

## D: Calculation Of Ratio: Machine Capacity( lbs)

$$\frac{(\text{Solvent Total :Gallon}) \times 8.5 (\text{Lbs/Gallon})}{(\text{Total \# of Wash Load}) \times \text{Machine Capacity:Lbs}}$$

$$= \frac{(\quad) \times 8.5}{(\quad) \times (\quad)} = \quad$$

## INSPECTIONS

INSPECTED	LEAKING?					DATE PARTS ORDERED	DATE PARTS RECEIVED	DATE REPAIRED
Hoses	N Y	N Y	N Y	N Y	N Y			
Door	N Y	N Y	N Y	N Y	N Y			
Pump	N Y	N Y	N Y	N Y	N Y			
Button Trap	N Y	N Y	N Y	N Y	N Y			
Lint Door	N Y	N Y	N Y	N Y	N Y			
Solvent Tank)	N Y	N Y	N Y	N Y	N Y			
Water Separator	N Y	N Y	N Y	N Y	N Y			
Muck Cooker	N Y	N Y	N Y	N Y	N Y			
Still	N Y	N Y	N Y	N Y	N Y			
ExhaustDamper)	N Y	N Y	N Y	N Y	N Y			
Diverter Valve)	N Y	N Y	N Y	N Y	N Y			
Cartridge	N Y	N Y	N Y	N Y	N Y			
All Other Filter Gaskets	N Y	N Y	N Y	N Y	N Y			
Waste Containers	N Y	N Y	N Y	N Y	N Y	LABELED Y N	DATED Y N	



NEW JERSEY SMALL BUSINESS  
ENVIRONMENTAL ASSISTANCE PROGRAM

## Dry Cleaner Compliance Calendar

Air Permit Facility Identification Number: L

Name of Solvent Currently Using:

**OCTOBER 2006**

S M T W T F S

<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b> <input type="checkbox"/> Temp logged <input type="checkbox"/> Inspect logged	<b>7</b>
<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b> <input type="checkbox"/> Temp logged <input type="checkbox"/> Inspect logged	<b>14</b>
<b>15</b>	<b>16</b>	<b>17</b>	<b>18</b>	<b>19</b>	<b>20</b> <input type="checkbox"/> Temp logged <input type="checkbox"/> Inspect logged	<b>21</b>
<b>22</b>	<b>23</b>	<b>24</b>	<b>25</b>	<b>26</b>	<b>27</b> <input type="checkbox"/> Temp logged <input type="checkbox"/> Inspect logged	<b>28</b>
<b>29</b>	<b>30</b>	<b>31</b>				

### **REMINDER**

Store all solvent and waste materials in containers, which are not affected by the solvent and are not chemically reactive to the solvent.  
Close and secure the containers with the waste and labeled as HAZARDOUS WASTE.  
On the label, the owner must write the Accumulation Starting Date.  
Keep the Hazardous Waste removal receipts for 3 years

# NOVEMBER 2006

## A: CONDENSER TEMP LOG

DATE	TEMP	Is the temp less than or equal to 45° F (7.2° C)
		Y N
		Y N
		Y N
		Y N
		Y N

## B: SOLVENT PURCHASES RUNNING TOTAL

TOTAL FROM LAST MONTH		
SUBTRACT SOLVENT PURCHASED NOVEMBER 2005		
SUBTOTAL		
PURCHASE DATE	PURCHASE AMOUNT	12 MONTH RUNING TOTAL
	+	
	+	

## C: No. OF WASH LOAD RUNNING TOTAL

TOTAL FROM LAST MONTH	
SUBTRACT WASH LOAD COUNT FROM NOVEMBER 2005	-
SUBTOTAL	
ADD WASH LOAD TOTAL FOR NOVEMBER 2006	+
12 Month Running Total	

## D: Calculation Of Ratio: Machine Capacity( lbs)

$$\frac{(\text{Solvent Total :Gallon}) \times 8.5 (\text{Lbs/Gallon})}{(\text{Total \# of Wash Load}) \times \text{Machine Capacity:Lbs}}$$

$$= \frac{(\quad) \times 8.5}{(\quad) \times (\quad)} = \quad$$

## INSPECTIONS

INSPECTED	LEAKING?					DATE PARTS ORDERED	DATE PARTS RECEIVED	DATE REPAIRED
	DATE							
Hoses	N Y	N Y	N Y	N Y	N Y			
Door	N Y	N Y	N Y	N Y	N Y			
Pump	N Y	N Y	N Y	N Y	N Y			
Button Trap	N Y	N Y	N Y	N Y	N Y			
Lint Door	N Y	N Y	N Y	N Y	N Y			
Solvent Tank)	N Y	N Y	N Y	N Y	N Y			
Water Separator	N Y	N Y	N Y	N Y	N Y			
Muck Cooker	N Y	N Y	N Y	N Y	N Y			
Still	N Y	N Y	N Y	N Y	N Y			
ExhaustDamper)	N Y	N Y	N Y	N Y	N Y			
Diverter Valve)	N Y	N Y	N Y	N Y	N Y			
Cartridge	N Y	N Y	N Y	N Y	N Y			
All Other Filter Gaskets	N Y	N Y	N Y	N Y	N Y			
Waste Containers	N Y	N Y	N Y	N Y	N Y	LABELED Y N	DATED Y N	



NEW JERSEY SMALL BUSINESS  
ENVIRONMENTAL ASSISTANCE PROGRAM

## Dry Cleaner Compliance Calendar

Air Permit Facility Identification Number: L \_\_\_\_\_

Name of Solvent Currently Using: \_\_\_\_\_

**NOVEMBER 2006**

S

M

T

W

T

F

S

			<b>1</b>	<b>2</b>	<b>3</b> <input type="checkbox"/> Temp logged <input type="checkbox"/> Inspect logged	<b>4</b>
<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b> <input type="checkbox"/> Temp logged <input type="checkbox"/> Inspect logged	<b>11</b>
<b>12</b>	<b>13</b>	<b>14</b>	<b>15</b>	<b>16</b>	<b>17</b> <input type="checkbox"/> Temp logged <input type="checkbox"/> Inspect logged	<b>18</b>
<b>19</b>	<b>20</b>	<b>21</b>	<b>22</b>	<b>23</b>	<b>24</b> <input type="checkbox"/> Temp logged <input type="checkbox"/> Inspect logged	<b>25</b>
<b>26</b>	<b>27</b>	<b>28</b>	<b>29</b>	<b>30</b>		

### **REMINDER**

Record the results of the inspections on the calendar. If leaks are found, **cease operation**: Upon occurrence of event.

The owner or operator shall cease operation of dry cleaning equipment until all perceptible leaks of the dry cleaning system are repaired [N.J.A.C.7:27-8.13(d)(4)]

Record Keeping by Manual Logging of the inspection results each calendar week during operation.

All records must be readily accessible and available to the Department for the term of the permit. [N.J.A.C. 7:27-8.13(d)(3)]

# DECEMBER 2006

## A: CONDENSER TEMP LOG

DATE	TEMP	Is the temp less than or equal to 45° F (7.2° C)
		Y N
		Y N
		Y N
		Y N
		Y N

## B: SOLVENT PURCHASES RUNNING TOTAL

TOTAL FROM LAST MONTH			
SUBTRACT SOLVENT PURCHASED DECEMBER 2005			-
SUBTOTAL			
PURCHASE DATE	PURCHASE AMOUNT	12 MONTH RUNING TOTAL	
	+		
	+		

## C: No. OF WASH LOAD RUNNING TOTAL

TOTAL FROM LAST MONTH	
SUBTRACT WASH LOAD COUNT FROM DECEMBER 2005	-
SUBTOTAL	
ADD WASH LOAD TOTAL FOR DECEMBER 2006	+
12 Month Running Total	

## D: Calculation Of Ratio: Machine Capacity( lbs)

$$\frac{(\text{Solvent Total :Gallon}) \times 8.5 (\text{Lbs/Gallon})}{(\text{Total \# of Wash Load}) \times \text{Machine Capacity:Lbs}}$$

$$= \frac{(\quad) \times 8.5}{(\quad) \times (\quad)} = \quad$$

## INSPECTIONS

INSPECTED	LEAKING?					DATE PARTS ORDERED	DATE PARTS RECEIVED	DATE REPAIRED
Hoses	N Y	N Y	N Y	N Y	N Y			
Door	N Y	N Y	N Y	N Y	N Y			
Pump	N Y	N Y	N Y	N Y	N Y			
Button Trap	N Y	N Y	N Y	N Y	N Y			
Lint Door	N Y	N Y	N Y	N Y	N Y			
Solvent Tank)	N Y	N Y	N Y	N Y	N Y			
Water Separator	N Y	N Y	N Y	N Y	N Y			
Muck Cooker	N Y	N Y	N Y	N Y	N Y			
Still	N Y	N Y	N Y	N Y	N Y			
ExhaustDamper)	N Y	N Y	N Y	N Y	N Y			
Diverter Valve)	N Y	N Y	N Y	N Y	N Y			
Cartridge	N Y	N Y	N Y	N Y	N Y			
All Other Filter Gaskets	N Y	N Y	N Y	N Y	N Y			
Waste Containers	N Y	N Y	N Y	N Y	N Y	LABELED Y N	DATED Y N	



NEW JERSEY SMALL BUSINESS  
ENVIRONMENTAL ASSISTANCE PROGRAM

## Dry Cleaner Compliance Calendar

Air Permit Facility Identification Number: L \_ \_ \_ \_ \_

Name of Solvent Currently Using: \_\_\_\_\_

**DECEMBER 2006**

S

M

T

W

T

F

S

					<b>1</b> <input type="checkbox"/> Temp logged <input type="checkbox"/> Inspect logged	<b>2</b>
<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b> <input type="checkbox"/> Temp logged <input type="checkbox"/> Inspect logged	<b>9</b>
<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b>	<b>14</b>	<b>15</b> <input type="checkbox"/> Temp logged <input type="checkbox"/> Inspect logged	<b>16</b>
<b>17</b>	<b>18</b>	<b>19</b>	<b>20</b>	<b>21</b>	<b>22</b> <input type="checkbox"/> Temp logged <input type="checkbox"/> Inspect logged	<b>23</b>
<b>24/31</b>	<b>25</b>	<b>26</b>	<b>27</b>	<b>28</b>	<b>29</b> <input type="checkbox"/> Temp logged <input type="checkbox"/> Inspect logged	<b>30</b>

### **REMINDER**

Obtain a Boiler Certificate and Boiler Operating License through the Department of Labor.

Boiler Operating License is needed for a boiler over 6HP in the Dry Cleaning Facility.

Current boiler certificate and the license for the boiler operator must be posted or available when an inspection occurs.

A license holder must be in the building at all times when the boiler is in operation.

The Boiler Operating License has to be renewed accordance of the expiration date on the license ID Card.

Boilers over 1 million BTU/Hr heat input rate requires an air permit from the NJDEP.

## **DRY CLEANER INFORMATION**

### **NJ Air Permits**

Bureau of New Source Review  
NJDEP  
P.O. Box 027  
Trenton, NJ 08625-027  
(800) 441-0065 within NJ  
(609) 292-6716

### **NJ Air Permits Required for:**

- Dry Cleaning Equipment
- Boilers using commercial fuel with maximum heat input rate of 1 million BTUs per hour or greater to the burning chamber (note: for boilers of less than 10 million BTUs per hour there is a general permit available)

### **Federal MACT (AIR) Requirements**

USEPA Region II  
Compliance Assistance Program  
(212) 637-3497

### **Hazardous Waste**

EPA RCRA ID #- call (212) 637-4106  
NJX ID#- call (609) 292-7081

### **Wastewater**

Contact your local sewer authority.  
Septic systems contact your local health department  
or NJDEP at (609) 292-0407.

### **Underground Storage Tanks**

Bureau of Underground Storage Tanks at (609) 292-8761

### **Boiler Operators**

NJ Dept. Of Labor  
Bureau of Boiler and Pressure Vessel Compliance  
P. O. BOX 392  
Trenton, NJ 08625-0392  
(609) 292-2345

### **Other Sources of Help**

- Minor Source Compliance Investigations  
NJDEP at (609) 584-4240
- Small Business Assistance Program  
NJDEP at (609) 292-3600 or (877) 753-1151  
401 E. State Street  
P. O. BOX 423  
Trenton, NJ 08625-0423
- Small Business Ombudsman  
NJ Commerce at (800) 643-6090
- Pollution Prevention and Right-to-Know  
NJDEP at (609) 292-6714



# Instructions of Community Right to Know Survey for 2005

**Due by March 01, 2006**

Workshop will be held on Jan. 17 and Feb. 08, 2006 at NJDEP Building in Trenton

NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION

PART 1

## COMMUNITY RIGHT TO KNOW SURVEY FOR 2005

For State and Federal Community Right to Know Reporting

These 11 digits are your CRTK Facility ID Number which is assigned to you

Please type or print legibly.

THIS PAGE MUST BE COMPLETED, SIGNED, AND RETURNED.

If you are

1. PERC Dry Cleaners with more than 500lbs(36.76 gallons) of PERC in your facility on any given day, check 'yes' to #1 and #2. And must fill out Part 2

2. PERC Dry Cleaners with Less than 500lbs of PERC in your facility on any given day, check 'yes' to #1, 'No' to #2

3. Facilities without PERC Dry Cleaning Machines, check 'No' to #1 and #2

Please specify,

1. PERC Dry Cleaning,
2. Hydro-Carbon Dry Cleaning
3. CO2 Dry Cleaning
4. Green Earth Dry Cleaning
5. Rynex Dry Cleaning
6. Wet Cleaning
7. Drop Store

1 2 3 4 5 6 0 0 0 0

812310

This information will be pre printed  
Please check for errors and correct

See instructions if information on these forms is incorrect.

A Facility Location - Street, City, State, Zip and County  
**MUST BE PROVIDED**

2 2 1 2 3 4 5 6 7

2 0 1 7

This information will be pre printed  
Please check for errors and correct

Please indicate the reason for changing this information  
[ ] this facility moved [ ] additional facility  
[ ] correction to existing location

Your FEIN (Tax) ID Number

B Does this facility **Produce, Store or Use** Environmental Hazardous Substances on Table A in a pure or mixture state:  
**Darken either yes or no box**

1. in any quantity? ☐ Yes ☐ No  
2. above thresholds? ☐ Yes ☐ No

D Number of employees at facility

E Number of facilities in New Jersey

F Federal EIN  
**Please verify** 2 2 1 2 3 4 5 6 7

C Briefly describe the current operations or business conducted at this facility:

G If you are claiming an R&D lab exemption for this facility, enter your approval number.

H Check box if you have reported any substances pursuant to Section 312 of the Federal Emergency Planning and Community Right to Know Act (EPCRA/SARA, Title III) ☐

# of people on payroll

# of dry cleaners you own in NJ

Please leave as blank

**Reminder : You must fill out Item I and Item J, also.**

**Instruction of Community Right to Know Survey for 2005 PART2**

SUBSTANCE DESCRIPTION	HAZARDS (Check all that apply)	INVENTORY INFORMATION
Name: <b>TETRACHLOROETHYLENE</b>	<input type="checkbox"/> Fire <input type="checkbox"/> Sudden release of pressure <input type="checkbox"/> Reactive <input checked="" type="checkbox"/> Acute health effects <input checked="" type="checkbox"/> Chronic health effects <input type="checkbox"/> None per MSDS	Container type <b>TI</b>
Substance Number: <b>1810</b>		Max. daily inventory <b>13</b>
CAS Number: <b>127-18-4</b>		Avg. daily inventory <b>13</b>
DOT Number: <b>1897</b> <input type="radio"/> EPCRA Only		Days on site <b>365</b>
Check one <input checked="" type="checkbox"/> Pure <input type="checkbox"/> Mixture		Storage pressure <b>01</b>
Check one <input type="checkbox"/> Solid <input checked="" type="checkbox"/> Liquid <input type="checkbox"/> Gas	<input type="checkbox"/>	Storage temperature <b>04</b>
Trade Secret: <input type="radio"/> (Check if claiming)	Location(s) <b>In the dry cleaning machine</b>	

*Reminder : 'Tetrachloroethylene' is another name for PERC*

CONTAINER CODES AND DESCRIPTIONS	INVENTORY RANGE CODES <sup>1</sup>	STORAGE TEMPERATURE AND PRESSURE CODES
BA Bag BG Bottles or jugs (glass) BN Tote bin BP Bottles or jugs (plastic) BT Battery BX Box CB Carboy CN Can CY Cylinder DF Fiber drum DP Plastic drum DS Steel drum OT Other (describe) RC Railcar SI Silo TA Above ground tank TB Below ground tank <b>TI Tank inside building</b> TW Tank Wagon	20 10 million pounds or greater 19 1,000,000 to 9,999,999 pounds 18 500,000 to 999,999 pounds 17 100,000 to 499,999 pounds 16 25,000 to 99,999 pounds 15 10,000 to 24,999 pounds <b>14 1,000 to 9,999 pounds</b> <b>13 500 to 999 pounds</b> 12 100 to 499 pounds 11 10 to 99 pounds 10 1 to 9 pounds 09 Less than 1 pound <small><sup>1</sup>NOTE: Please see instructions for gallon and cubic feet conversion factors</small>	<u>Pressure</u> <b>01 Ambient* pressure</b> 02 Greater than ambient pressure 03 Less than ambient pressure  <u>Temperature</u> <b>04 Ambient temperature</b> 05 Greater than ambient temperature 06 Less than ambient temperature but not cryogenic (freezing conditions) 07 Cryogenic conditions (less than -200 C) *Ambient means "normal, " "surrounding," or "room" conditions.

*Reminder : This page must be filled out by PERC users with more than 500Lbs (36.76 gallons) in the facility on any given day. (include the PERC inside of the machine)*

*Reminder : PERC Inventory Range Codes (on any given day)*

*If you have more than 500Lbs (36.76 gallons) and less than 1000Lbs (73.53 gallons) of PERC, use **Range Code 13***

*If you have more than 1000Lbs (73.53 gallons) of PERC, use **Range Code 14***